

Regular Meeting, May 11, 2026
H. Dutcher Community Room, Saratoga Springs Public Library

Agenda

- I. Call to Order
- II. Approval of April, 2026 Meeting Minutes – Action Required
- III. Approval of Expenditures– Action Required (See Exhibit I)
 - A. Prepaid Checks #74564-74659 Totaling \$6,697.42
 - B. May Warrants/Checks #74660-74747 / Totaling \$578,573.93
- IV. Approval of Financial Reports – Action Required
 - A. May Warrant Summary Sheet and Prepays (Exhibit I)
 - B. Budget Report - (Exhibit II)
 - C. Income Report - (Exhibit III)
- V. President’s Report
- VI. Public Comment
- VII. Correspondence and Communication
 - A. Henry Street Paving Correspondence
 - B. Letter from John Whalen
- VIII. Director’s Report
 - A. Director’s Written Report (Exhibit IV)
 - B. Department Reports (Exhibit VI)
- IX. Special / Committee Reports
- X. Unfinished Business
 - A. FYE 2025 Audit
- XI. New Business
 - A. Request to Appoint
 - 1. Christian Fuller, Cleaner, Operations (P/T), effective April30, 2026.
 - 2. Kolby Tricell, Building Maintenance Worker, Operations (P/T), effective May 11, 2026.
- XII. Executive Session to Discuss Particular Personnel Matters
- XII. Adjournment

Regular Meeting, April 20, 2026
H. Dutcher Community Room, Saratoga Springs Public Library
Draft Meeting Minutes

Present: Frank Brady, Kathleen Capelli, Terence Diggory, Nancy Luther, Issac (Ike) Pulver, Catherine Brenner, Jamie Chabot, Tonya Faiola, Kelly McCombs, Jennifer Ferriss, Ric Taras, Eric Blackman, Trevor Oakley

Absent: Heather Crocker, Carol Daggs, Jean Fei

I. Call to Order - Terry called to order 5:01pm

II. Approval of March, 2026 Regular and Special Meeting Minutes–Action Required
Nancy motioned to approve; Katie seconded. Motion approved.

III. Approval of Expenditures– Action Required (See Exhibit I)

A. Request to Reallocate \$3,000 from 6000-1 Equipment to 60032-1 Software
Katie motioned to approve; Frank seconded. Motion approved.

B. Prepaid Checks 74564 - 74568 / Totaling \$7,447.42

C. March Warrants/Checks 74570-74653 / Totaling \$157,464.64

Katie motioned to approve; Frank seconded. Motion approved.

IV. Approval of Financial Reports – Action Required

A. March Warrant Summary Sheets (Exhibit I)

B. Budget Report - (Exhibit II)

C. Income Report - (Exhibit III)

Katie motioned to approve; Frank seconded. Motion approved.

V. President’s Report – N/A

VI. Public Comment – N/A

VII. Correspondence and Communication – N/A

VIII. Director’s Report

A. Director’s Written Report (Exhibit IV) – In addition to his written report, Ike Reported that the library received the construction grant from the State Education Department. He also noted that the unveiling of the memorial plaque for Judy Schmelter would take place on May 9.

B. Department Reports (Exhibit VI) –

1. Jen (Assistant Director)– In addition to her written report, Jen discussed the completion of the NYS annual report, which is currently awaiting state review.

2. Don (IT Department)– In addition to his written report, Don discussed ongoing work related to accessibility features for board reports.

3. Trevor (Access and Outreach)– In addition to his written report, Trevor discussed the new library card design, which will feature artwork created by late Trustee and author Bruce Hiscock.

4. Jamie – In addition to her written report, Jamie discussed that SaratogaREADs, the Seed Library, and Farm2Library have all been performing very well.

IX. Special / Committee Reports – N/A

X. Unfinished Business

A. FYE 2025 Audit – Ike discussed the completion of the audit and noted that the board looks forward to a future visit from the auditors.

XI. New Business -N/A

XII. Executive Session to Discuss Particular Personnel Matters – N/A

XII. Adjournment – Terry adjourned at 5:27pm

Saratoga Springs Public Library
PrePaid Checks #74564-74659 / Totaling \$6,697.42

April 11 - May 9, 2026

Date	Num	Name	Memo/Description	Amount
04/17/2026	74654	Colonial Life	Payroll #2 for pay date 04/17/26	\$ 17.88
04/17/2026	74655	Marshall & Sterling for FSA	Payroll #2 for pay date 04/17/26	\$ 402.83
04/17/2026	74656	U.S. OMNI - For Payroll	Payroll #2 for pay date 04/17/26	\$ 3,278.00
05/01/2026	74657	Colonial Life	Payroll #1 for pay date 05/01/26	\$ 17.88
05/01/2026	74658	U.S. OMNI - For Payroll	Payroll #1 for pay date 05/01/26	\$ 2,578.00
05/01/2026	74659	Marshall & Sterling for FSA	Payroll #1 for pay date 05/01/26	\$ 402.83
			Total	\$6,697.42

Saratoga Springs Public Library					
Warrant Checks #74660-74747 / Totaling \$578,573.93					
May 11, 2026					
Date	Num	Category	Vendor	Memo/Description	Amount
05/11/2026	74660	Program Expenses	Adam Bornt	Uncharted Wild w/BOCES - 5/19/26	\$ 125.00
05/11/2026	74661	Insurance	AFLAC New York	Inv# 831619	\$ 88.92
05/11/2026	74662	Program Expenses	Aisling Farms	Bookmark Brunch with Duck - 4/28/26	\$ 100.00
05/11/2026	74663	Program Expenses/Library Supplies	Amazon Capital Services, Inc	Inv# 1YD7-VN13-YQRQ	\$ 2,054.60
05/11/2026	74664	Insurance	Amsure	Client Code: SARATSPR2	\$ 5,511.87
05/11/2026	74665	Insurance	Anthem Blue Cross	Inv# 0202604506799	\$ 25,776.16
05/11/2026	74666	Program Expenses	Aquasitions, LLC	Inv# 16256	\$ 180.00
05/11/2026	74667	Repairs & Maintenance	B & L Control Service Inc.	Inv # 53970	\$ 82.79
05/11/2026	74668	Books & Rental Books	Barnes & Nobel, Inc.	Inv# 4739332	\$ 13.59
05/11/2026	74669	Repairs & Maintenance	BearCom	Inv# 6037819	\$ 1,208.18
05/11/2026	74670	Professional Services	Beauregard, Elizabeth	Inv# 04282026	\$ 67.50
05/11/2026	74671	Repairs & Maintenance/Library Supplies	Capital One Trade Credit	Inv# C83061/1, C89853/1, C92114/1	\$ 91.07
05/11/2026	74672	Repairs & Maintenance	Casella Waste MGT	Inv# 202605012830357	\$ 370.77
05/11/2026	74673	Insurance	CDPHP ACTIVE	Inv# 261020056652	\$ 14,327.21
05/11/2026	74674	Repairs & Maintenance	Cintas	Payer # 13307498	\$ 813.91
05/11/2026	74675	Insurance	Colonial Life	Payroll #2 for pay date 5/15/2026	\$ 17.88
05/11/2026	74676	Professional Services	Commercial Investigations LLC DBA CICchecked	Inv#2026040057	\$ 36.24
05/11/2026	74677	Books & Rental Books	Corinth Free Library	Paid by Patron	\$ 24.99
05/11/2026	74678	Books & Rental Books	Crandall Public Library	Paid by Patron	\$ 10.00
05/11/2026	74679	Repairs & Maintenance	Crystal Rock/Primo Brands	Inv# 06D8740028224	\$ 554.42
05/11/2026	74680	Library Supplies	Demco	Inv# 7795742 & 7797901	\$ 231.79
05/11/2026	74681	Program Expenses	Derven, Sarah	Reimbursement for Mileage	\$ 150.81
05/11/2026	74682	Program Expenses	Ellen Santasiero	Forge Creative Writing program - 5/8/26 & 6/8/26	\$ 100.00
05/11/2026	74683	Professional Services	Fagnant, Fay	Budget Vote Chief Inspector	\$ 243.00
05/11/2026	74684	Professional Services	Fagnant, Robert	Budget Vote Inspector	\$ 229.50
05/11/2026	74685	Telephone	First Light Fiber	Inv# 22860966	\$ 941.45
05/11/2026	74686	Program Expenses	Forman, Rhona Koretzky	(6) Mah Jongg classe& Vacation planning - 4/22/26	\$ 800.00
05/11/2026	74687	Library Supplies	Fort Orange Press	Inv # 36188011- Inspector books	\$ 250.00
05/11/2026	74688	Miscellaneous	Friends of Ulysses S. Grant Cottage	(2) one year Membership	\$ 200.00
05/11/2026	74689	Program Expenses	Fun Express, LLC	Inv# 74176831402 & 74176831401	\$ 256.73
05/11/2026	74690	Insurance	Guardian	Group Id# 00 539758	\$ 3,061.52
05/11/2026	74691	Insurance	Highmark BSNENY	Inv# 260420369619	\$ 6,393.52
05/11/2026	74692	Electronic Resources	Hoopla / Midwest Tape, LLC	Invoice #508801081	\$ 5,373.19
05/11/2026	74693	Program Expenses	Humans for Housing Education Inc	No place to grow old with shelters of Saratoga- 5/14/26	\$ 150.00
05/11/2026	74694	Repairs & Maintenance	Hummel's Office Equipment Co., Inc.	Inv# 2261718-0 & 2261718-1	\$ 434.28
05/11/2026	74695	Books & Rental Books	Ingram Library Services	Acct # ***9378	\$ 13,093.82
05/11/2026	74696	Conferences & Staff Training	Isopo, Michelle	Mileage reimbursement & Travel Reimbursement	\$ 388.88
05/11/2026	74697	Repairs & Maintenance	Joseph P Mangione, Inc.	Inv# 530667-01, 2-153566, 2-153874, 2-155858	\$ 450.56
05/11/2026	74698	Electronic Resources	Kanopy, Inc.	Inv# 501795 - PPU	\$ 592.00
05/11/2026	74699	Conferences & Staff Training	Katie Ranno	Reimbursement for Book Con 2026	\$ 14.30
05/11/2026	74700	Professional Services	King, Joy	Budget Vote Inspector	\$ 229.50
05/11/2026	74701	Program Expenses	Literacy New York, Inc	Inv# 112038 - Tutor training	\$ 60.00
05/11/2026	74702	Repairs & Maintenance	Mahoney Notify Plus, Inc.	Inv# 0365546-IN	\$ 104.00
05/11/2026	74703	Professional Services	Marshall & Sterling Employee Benefits	Inv# 59834	\$ 90.00

05/11/2026	74704	Insurance	Marshall & Sterling for FSA	Payroll #2 for pay date 5/15/2026	\$ 402.83
05/11/2026	74705	Insurance	Marshall & Sterling HRA	HRA Reimbursements for April 2026	\$ 333.81
05/11/2026	74706	Audio & Visual Materials	Midwest Tape 2000001948	Acct# *****1948	\$ 1,826.97
05/11/2026	74707	Insurance	MVP Health Care, Inc	inv# 22848208	\$ 9,012.87
05/11/2026	74708	Insurance	MVP Health Care, Inc.	Inv# 22868977	\$ 9,868.92
05/11/2026	74709	Heat - Gas/Electric	National Grid	Acct # *****3104 Electric / Acct # *****3119 Gas	\$ 9,801.95
05/11/2026	74710	Repairs & Maintenance	Northeast Pest Control, Inc	inv # 373360	\$ 499.00
05/11/2026	74711	Printing	Northeast Toner, Inc	Inv# 120548	\$ 341.00
05/11/2026	74712	Electronic Resources	OverDrive, Inc	Inv# 01641MA26149248	\$ 4,435.23
05/11/2026	74713	Repairs & Maintenance	Overhead Door Company of Glens Falls	Inv# 34376	\$ 710.00
05/11/2026	74714	Program Expenses	Patricia F Dolton	Columbia Daughters program - 5/22/26	\$ 100.00
05/11/2026	74715	Program Expenses	Polnac, Jael	Yoga for Healthy aging - 5/13, 5/20, 5/27, 6/3	\$ 400.00
05/11/2026	74716	Postage	Quadient Fin. - POSTAGE	postage	\$ 49.47
05/11/2026	74717	Program Expenses	Red River Press Inc.	Ellii Organizational Per-Teacher plan (annual)	\$ 3,250.00
05/11/2026	74718	NYS Retirement Expense	Saratoga Springs City Schools District	Inv # 25260146 for billing period 04/01/2025-03/31/2026	\$ 424,651.30
05/11/2026	74719	Library Supplies	Saratoga Trophy & Engraving	Inv# 816322 - Nolan Family	\$ 115.00
05/11/2026	74720	Program Expenses	Scholastic, Inc	Inv# 84979598	\$ 58.67
05/11/2026	74721	Printing	Seeley Office Systems	Inv# 16256	\$ 765.82
05/11/2026	74722	Automation	Southern Adirondack Library System	Inv# 111254- JA fees & SALS annual meeting	\$ 8,956.71
05/11/2026	74723	Repairs & Maintenance	Southworth-Milton, Inc	Inv# SINV0119696	\$ 679.85
05/11/2026	74724	Telephone	Spectrum Business 18428	Inv# 0018428041126	\$ 64.67
05/11/2026	74725	Telephone	Spectrum Enterprise 1901	Inv# 149401901041426	\$ 465.47
05/11/2026	74726	Heat - Gas	Sprague Operating Resources LLC.	Inv# 71383772	\$ 1,115.09
05/11/2026	74727	Library Supplies	Staples 298508	Inv# 6061386226, 6061214420, 6060662378, 6060803362	\$ 179.26
05/11/2026	74728	Library Supplies	Staples N298508	Inv# 6060695061	\$ 25.98
05/11/2026	74729	Repairs & Maintenance	Stark Tech Services LLC	Inv# 10053436	\$ 1,317.00
05/11/2026	74730	Professional Services	Stevens, Sharon	Budget Vote Inspector	\$ 229.50
05/11/2026	74731	Conferences & Staff Training	Sweet Mimi's Cafe and Bakery	Staff day lunch 5/15/26	\$ 1,000.00
05/11/2026	74732	Miscellaneous	T-Mobile	Acct# *****1775	\$ 255.42
05/11/2026	74733	Miscellaneous	The Olana Partnership	Library Membership (2 passes) 7/1/2026	\$ 300.00
05/11/2026	74734	Program Expenses	Transue, Sean	D&D sessions - 3/14, 3/28, 4/11, 4/25, 5/9, & 5/23	\$ 240.00
05/11/2026	74735	Repairs & Maintenance	U-Stor-It	Unit #118 for 4/01/2026 to 9/30/2026	\$ 729.00
05/11/2026	74736	Insurance	U.S. OMNI - For Payroll	Payroll #2 for pay date 5/15/2026	\$ 2,578.00
05/11/2026	74737	Telephone	Verizon Wireless	Inv# 6141883909	\$ 116.58
05/11/2026	74738	Program Expenses/Conferences	VISA CB	Card ending in 3409	\$ 618.71
05/11/2026	74739	Conferences & Staff Training/Postage	VISA IP	Card ending in 6305	\$ 1,485.73
05/11/2026	74740	Program Expenses/Library Supplies	VISA JC	Card ending in 5669	\$ 556.16
05/11/2026	74741	Conferences & Staff Training	VISA JF	Card ending in 2047	\$ 1,508.24
05/11/2026	74742	Conferences & Staff Training/Misc	VISA TO	Card ending in 5172	\$ 815.00
05/11/2026	74743	Library Supplies	W.B. Mason Company, Inc #C2692801	Inv# 261104386, 261092232, 261379832, 261656805	\$ 1,072.87
05/11/2026	74744	Library Supplies	W.B. Mason Company, Inc. #C1170105	Inv# 261407891	\$ 499.90
05/11/2026	74745	Program Expenses	Walton, Jeffrey	Song Swap - 5/18/26	\$ 125.00
05/11/2026	74746	Library Supplies	Wingfoot Plastic Printing Services Inc	Inv# 1951	\$ 1,319.24
05/11/2026	74747	Postage	WORLDWIDE EXPRESS	Inv# 260329W003154	\$ 403.76
				Total	\$ 578,573.93

Saratoga Springs Public Library Monthly Income Report FY 2025-2026

Month	Bd of Ed/ Taxes	Grants / Aid	Copies and Printing	Total Fines and Fees	Misc	Donations	Rental Income	Retiree Health Copay	Interest	Reserve	Total
Jul-25	\$453,621.50	\$0.00	\$741.35	\$1,135.88	\$680.80	\$11.51	\$750.00	\$775.92	\$16,120.71	\$0.00	\$473,837.67
Aug-25	\$453,621.50	\$14,811.30	\$844.00	\$859.25	\$19,935.39	\$1,126.00	\$750.00	\$913.37	\$15,271.71	\$0.00	\$508,132.52
Sep-25	\$453,621.50	\$0.00	\$1,099.67	\$723.58	\$2,156.00	\$17.10	\$750.00	\$287.45	\$15,379.12	\$0.00	\$474,034.42
Oct-25	\$453,621.50	\$0.00	\$806.44	\$405.16	\$19,769.54	\$2,745.75	\$750.00	\$1,111.10	\$15,889.04	\$0.00	\$495,098.53
Nov-25	\$453,621.50	\$0.00	\$701.75	\$527.47	\$2,718.12	\$1.95	\$750.00	\$245.57	\$14,366.90	\$0.00	\$472,933.26
Dec-25	\$453,621.50	\$0.00	\$718.10	\$718.26	\$125.68	\$1,525.51	\$750.00	\$1,562.77	\$14,105.06	\$0.00	\$473,126.88
Jan-26	\$455,745.61	\$0.00	\$742.15	\$469.54	\$2.00	\$105.40	\$750.00	\$858.48	\$13,885.83	\$0.00	\$472,559.01
Feb-26	\$907,243.00	\$0.00	\$900.45	\$516.50	\$15,382.94	\$100.45	\$750.00	\$362.72	\$12,555.82	\$0.00	\$937,811.88
Mar-26	\$0.00	\$0.00	\$983.70	\$627.92	\$65.99	\$47,760.50	\$750.00	\$183.59	\$14,202.93	\$0.00	\$64,574.63
Apr-26	\$453,621.50	\$0.00	\$1,046.47	\$1,089.07	\$10,362.58	\$0.00	\$750.00	\$316.68	\$14,218.51		\$481,404.81
May-26				\$0.00							\$0.00
Jun-26				\$0.00							\$0.00
YTD Totals	\$4,538,339.11	\$14,811.30	\$8,584.08	\$7,072.63	\$71,199.04	\$53,394.17	\$7,500.00	\$6,617.65	\$145,995.63	\$0.00	\$4,853,513.61
FY Estima	\$5,443,458	\$300,000	\$9,000	\$10,000	\$20,000	\$25,000	\$9,000	\$9,000	\$200,000	\$643,892	\$6,669,350
YTD %	83%	5%	95%	71%	356%	214%	83%	74%	73%	0%	73%

Fines and Fees Income Source

Month	Reg Cash	Self Svc Cash	Self Svc CC
Jul-25	184.84	6.35	944.69
Aug-25	284.76	7.70	566.79
Sep-25	56.74	0.00	666.84
Oct-25	113.39	3.00	288.77
Nov-25	298.61	20.00	208.86
Dec-25	266.94	5.00	446.32
Jan-26	105.39	0.00	364.15
Feb-26	150.57	4.75	361.18
Mar-26	179.07	31.10	417.75
Apr-26	300.70	18.65	769.72
May-26			
Jun-26			
Total	1,941.01	96.55	5,035.07

Disbursements: 5/20/2026 \$ 578,573.93

Bank Balances: MM #####
 Checking \$86,465.24
Total \$4,728,108.01

Notes:
 4/2/2026 SSCSD / ACH / \$453,621.50 / Tax
 4/8/2026 Adirondack Trust / Ck# 055722 / \$0.62 / CD Interest
 4/15/2026 NYS Comptroller / Ck# 33304006 / \$37.42 / Overpayment of tax liability
 4/20/2026 State of New York / Ck# 10962542 / \$417,757.00 / Construction grant
 4/21/2026 SALS / Ck# 15657 / \$3,636.36 / Grant for OATS program with Carrie Woern
 4/21/2026 Utica National Insurance Group / Ck# 2568774 / \$4,567.65 / Claim reimbursement
 4/27/2026 Utica National Insurance Group / Ck# 0000193751 / \$615.16 / Divident payme
 4/27/2026 Utica National Insurance Group / Ck# 0000193558 / \$5,140.35 / Divident payme

Dear City of Saratoga Springs Council,

As the owner of Henry Street Taproom, I am writing to express my full support for the Planning Department's proposal to add a two-way bicycle lane to Henry Street, between Lake Avenue and Congress Park, as part of the City's Complete Streets Plan. The roadway would be transformed into a one-way street northbound on Henry leading to greater safety, functionality for a better visitor experience.

The change would be a permanent version of the 2019 pilot project, led by Barton & Loguidice, which improved mobility and accessibility along Henry Street. This work was recently corroborated by the 2025 Safe Streets for All/Vision Zero study by Stantec and the Capital Region Transportation Council.

Initiatives to increase the number of local transportation options, including creating bike lanes, have proven to be good for business in the United States and across the world. Bicycle infrastructure built in retail corridors improves foot traffic to businesses. A new bike lane on Henry Street would, at the very least, allow businesses to continue thriving as they are, and it would likely increase their success as customers would have more ways to get to our storefronts.

The Complete Streets Plan is aligned with the interests of businesses in Saratoga Springs. I look forward to discussing this initiative with neighboring businesses on Henry Street, and I am confident they will be on board too. Hopefully we can implement this new bike lane in the near future. Pictured on the second page is Stantec's render of a complete Henry Street.

Sincerely,

Ryan McFadden



Henry Street

Site:

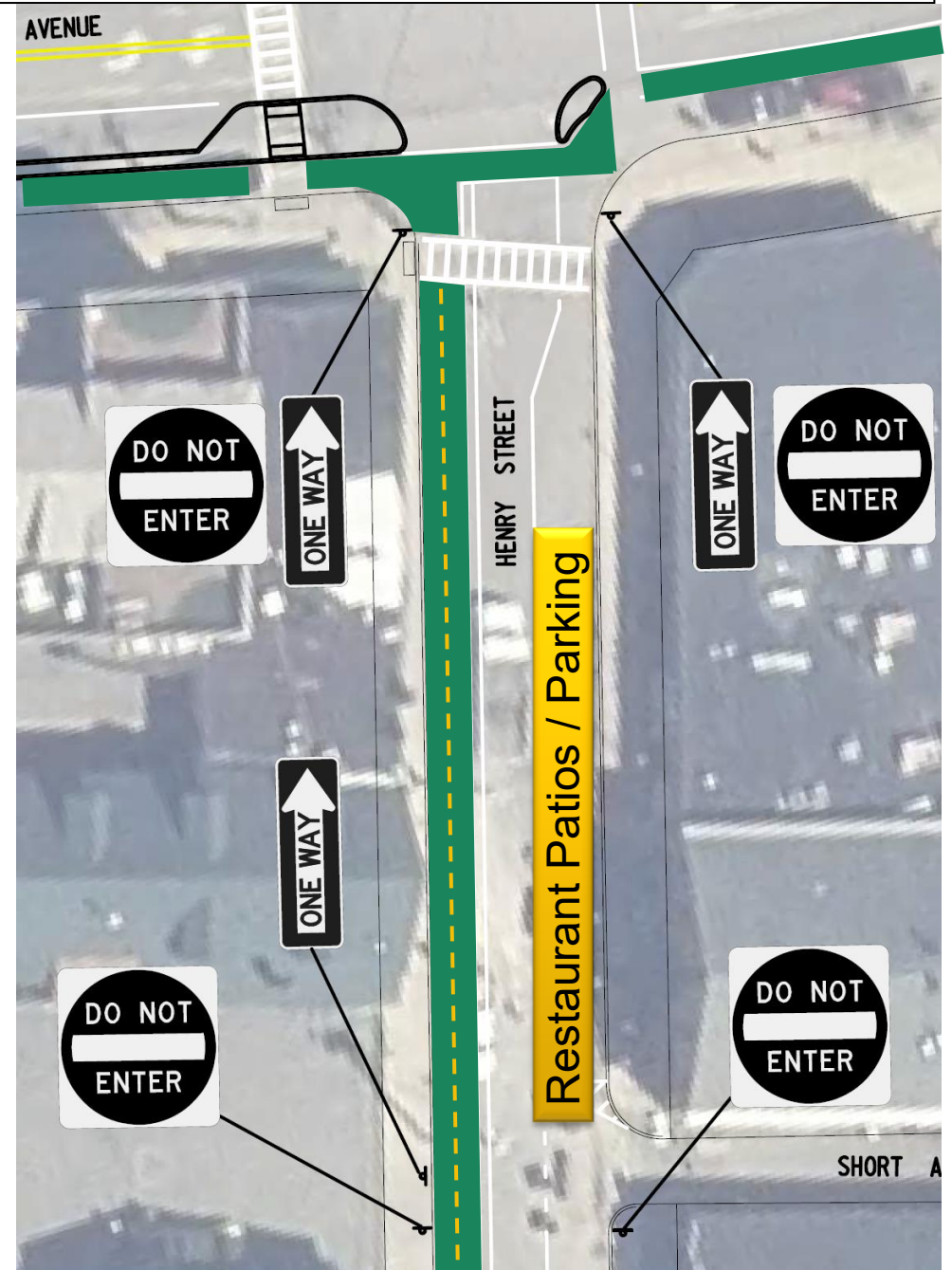
Henry Street is a minor two-way street with retail and restaurants, which have **on-street patios** during the summer months.

A **pilot project** implemented a two-way bikeway as link to Congress Park in 2019

Recommendations:

Implement two-way protected bike lane on west side of street, continuing to Congress Park.

On east side of street, retain restaurant patio seating in summer with parking in winter.



Public Comment – Henry Street Paving Schedule and Bike Lane Inclusion Submitted by Bikeatoga

Good evening Mayor and Members of the City Council,

My name is Tina Carton, and I am speaking as the Advocacy Co-Chair on behalf of Bikeatoga, as well as many Saratoga Springs residents who walk, bike, drive, and do business along Henry Street every day.

Bikeatoga is concerned about the recently announced Henry Street paving schedule, and specifically about the absence of bike lanes in the current plan.

Henry Street is not just another roadway. It is a critical north–south connection for residents, commuters, students, and visitors, and it has long been identified by the City as an appropriate and important corridor for safe bicycle infrastructure.

Bike lanes on Henry Street are **not** a new idea, and they are not speculative. They are firmly grounded in multiple city-adopted plans and policies, including:

- The **Saratoga Greenbelt Trail Plan**, which was approved by this City Council and clearly supports bike accommodations on Henry Street as part of a connected, citywide network.
- The **Henry Street bike lane pilot**, which was funded in part by **AARP** and demonstrated that bike lanes can function on this corridor while supporting local access and safety.
- The City’s **Vision Zero plan**, which emphasizes proven, low-cost design changes—like dedicated bike lanes—to reduce crashes and serious injuries.
- The recommendations of the City’s **Complete Streets Committee**, which exists specifically to ensure that street projects safely serve all users, not just vehicles.

Given this strong policy alignment, re-paving Henry Street without bike lanes represents a missed opportunity—one that is difficult to justify when the City has already done the planning, the testing, and the public vetting.

Paving projects are exactly the moment when safety improvements should be implemented. Once asphalt is down, the window for affordable change closes for years, if not decades. Striping bike lanes during resurfacing is one of the most cost-effective safety upgrades available, and delaying them only increases long-term costs and community frustration.

Bikeatoga recognizes that street design involves tradeoffs, and we appreciate the work staff does to maintain our infrastructure. But we urge the City Council to ensure that Henry Street’s paving project reflects the City’s own stated goals—for safety, accessibility, climate responsibility, and mobility choice.

Tonight, we respectfully ask the Council to:

1. Revisit the current Henry Street paving plan
2. Direct staff to incorporate bike lanes consistent with adopted city plans
3. Reaffirm that Saratoga Springs follows through on its Vision Zero and Complete Streets commitments—not just in principle, but on the pavement itself

Henry Street can and should be a safer street for everyone. Bikeatoga stands ready to work with City staff and elected leadership to help make that happen.

Thank you for your time and for your service to Saratoga Springs.


I just wanted to take this opportunity to thank you for the bonus that was given me and to let you know that it went to what I feel is a very worthy cause, Thank You.

JOHN K. WHALEN
GINA WHALEN
 179 JONES RD. 518-687-3197
 SARATOGA SPRINGS, NY 12866

5159
 50-1152/213
 02

Date FEB 28TH 2026

Pay to the Order of ST. JUDE CHILDRENS HOSPITAL \$ 500.^{XX}
FIVE HUNDRED ~~100~~ Dollars

SARATOGA NATIONAL  WILTON OFFICE
 3 CARPENTER LN & RT 9 - PO BOX 2308
 WILTON, NY 12831

For _____ John K. Whalen MP

⑆021311529⑆ 21011434⑆ 5159

As a long time monthly donator to Saint Jude, I know the wonderful things you do for children and their families. With the generosity of the Saratoga Springs Public Library, I am happy to enclose a check for \$500. I'm sure you'll be able to put this to very good use. Thank You.

John Whalen



49 Henry Street, Saratoga Springs, NY, 12866-3271
(518) 584-7860 • Fax: (518) 584-7866 • www.sspl.org

To: Saratoga Springs Public Library Board of Trustees
From: A. Issac Pulver, Director
RE: Director's Written Report
Date: May 8, 2026

Building Improvements: On April 20, we received the initial disbursement of \$417,757 in State construction grant funds toward the installation of the new elevator.

FY2024-25 Audit: Representatives from MMB+O will attend the June 8, 2026 Board of Trustees meeting to present the results of the FY24-25 audit.

Memorial Gifts: The small reception to unveil the plaque commemorating the memorial gift in honor of Judith Schmelter, originally scheduled for May 9, has been postponed to a date to be determined, in August.

A reception to honor a gift in memory of Shawn Nolan will be held at 10:00AM on Saturday, May 19. A plaque commemorating the gift will be hung in the Children's Room. More the \$40,000 has been donated to the Friends, and will be passed on to the library, in memory of Mr. Nolan.

2026 Budget Vote and Trustee Election: On April 23, Saratoga Springs City School District residents approved a tax levy of \$5,552,327 to operate the Saratoga Springs Public Library in FY 2026-27 by a vote of 257 yes to 10 no. Carol was re-elected to the Library's Board of Trustees, receiving 241 votes; and Nurcan Atalan-Helickewas elected to a first term with 227 votes

SALS Annual Meeting: The SALS Annual Meeting will be held on Monday, May 18, at the Queensbury Hotel in Glens Falls, and will feature the Saratoga Springs Poet Laureate, Jay Rogoff.

Complete Streets: Recent notice that Henry Street was scheduled for paving revived interest in a study completed several years ago, as part of the Complete Streets Initiative, of the feasibility of adding a bike lane and turning it into a one-way street in order to connect bike paths through the city. Included in this month's packet is

correspondence regarding the study and the potential desirability of reviving the plan, and requesting a statement of support from the library. Much has changed since the initial study was conducted, including the addition on seasonal on-street dining and changes to library parking lot regulations. While such a plan might fit into the library's desire for traffic calming and align with our sustainability goals, we might wish to have a clearer idea of the implication of a newer iteration of the plan.

Spring Staff Development Day: Our annual Spring Half Day Development Day is scheduled for 9am-Noon on Friday, May 15. Along with the usual focus on workplace violence prevention and sexual harassment prevention, this year's event will feature a presentation from Dr. Lauren Lestremou Allen from SUNY Empire CAARES (Center for Autism Advocacy Research Education and Supports).

Pride Stories Collaborative: The Saratoga Room has been invited by the Saratoga Preservation Foundation to participate in the Pride Stories Collaborative a community-driven initiative dedicated to uncovering, preserving, and sharing the LGBTQ+ stories and of Saratoga Springs and surrounding communities. The Collaborative fosters intergenerational dialogue, community storytelling, and public engagement to make visible the lives, spaces, and experiences that have shaped the region's LGBTQ+ past. The collaborative's first event will be on Thursday, June 18 at the Spring Street Gallery at 6:30 p.m. The program will be sponsored by Saratoga Pride, Saratoga Springs Preservation Foundation, Skidmore College, and Empire State University, and will be inviting members of the community to come share their knowledge of the history of the LGBTQ+ community.

Assistant Direct Report to the Board – May 11, 2026

NYS Annual Report

The NYS Annual Report was reviewed by SALS and sent to the Division of Library Development for review.

Space Usage Study

We conducted our 3rd month of data collection.

Sustainability

Earth Month Print Challenge Update

Currently staff print around 13,000 pages each month and that is without copies and personal printers. We were trying to see if we can reduce staff printing by 1,000 in the month of April.

In April, even though we had to print close to 4,000 pages for the budget vote, we came in at 11,099 pages for the month!

For those who want to know our environmental impact worth of printing: We have used 90% of 1 tree, produced 94.4 KG of CO₂ (which is equivalent to 240 miles of an avg gas-powered car) and keeping 1 lightbulb on for 5,914 hours.

Continuing Education

Lisa Peet, Executive Editor for Library Journal attended the workshop that I presented with my colleagues, Lisa Kropp, Hazel Onsrud and Rebekkah Smith Aldrich in Minneapolis. She wrote an article that summed up our message- <https://www.libraryjournal.com/story/pla-2026-love-was-all-around>

I was asked to participate in a short interview with Jeannie Dilger, CEO of [Arranging Time](#). She is currently doing some work for Rob Cullin and Janet Nelson at ReThinking Libraries, the company that helped us with our Strategic Plan in 2020. They regularly reach out to past clients to hear more about interesting projects and initiatives; then use these stories as blog posts on their website and LinkedIn. Janet was also present at the workshop in Minneapolis and is particularly interested in our sustainability projects, repair cafe, and Read to

Recovery. I had to reschedule the first date due to the staff internet being down on Wednesday April 29.

On May 5th I headed to Cambridge, MD to present to the Maryland/Delaware Library Association with Lisa Kropp. I will be meeting Lisa at the Cranbury Public Library (NJ) who are working through their Sustainable Library Certification. They are housing my car so I can hop in a Prius (and save emissions) and I will get a tour of their current construction project – an expansion of their children's room. On my way home, I will be stopping at the Maplewood NJ Public Library to check out their brand-new LEED certified building. They are moments away from being Certified by the Sustainable Libraries Initiative.

Respectfully submitted,
Jennifer Ferriss

April - IT Group Update

Door Count – 25,235

Print Challenge

Result - 11099 prints, including the almost 4000 pages of our poll books we chose to print in house for cost savings. The count will be slightly different with our new tracking tool but even factoring in that, staff rose to the challenge, and we were able to reduce the number of pages printed in March.

Board Report

Working on a revamp of the board report, proof of concept has been complete. We reviewed different options for a product or process with which we could bring it into compliance. We found no product that would produce the documents in a format that would simply adhere to the regulations. We had looked at a couple of different board management systems and while they have some utility neither would output the documents for the public properly.

We fell back on Brendon again, to fold it into our public website system, that because of its update a couple of years ago, now has the ability to ingest our reports and format the output closer to compliant than a PDF could be. It will rely on us to input the reports and agenda in a format the web form can work with, so it makes take a few months to get the output correct. We think we may shoot for next months reports as our first go; contingent on a little bit of training on how to enter our data and barring anything stealing time away from its progress.

Wireless Printing

We have had mobile or wireless printing for patrons for a while. With the introduction of our new print management software we now have the ability to securely print while we are working off of our staff network.

The non-stop Librarians routinely work from their laptops while its slow at the service desks, working on grants, or programs when it may be too cumbersome having three different email accounts open sorting through the various OneDrive tabs at one service desk computer; being able to dedicate the laptop to one duty has been helpful.

If they require printing in that case the cloud connector for PaperCut is non-evasive, encrypted path for us to get our prints through the various networks to our printers in the building. Its currently in the testing phase but I believe this will be a great benefit to staff.

Cookies

Sorry not the good kind. We linked to our new Public Access Catalog on the 24th to conform to the Title II regulations, that's in addition to the website updates we've been working on. SALS/JA rolled out the new site officially, and it was a nightmare. That's a touch dramatic... it was fine with a few changes people didn't like but will get used to and one notable hard to see cookie popup that disabled the screen unless you dismissed or interacted with it.

The next day we bypassed it, the a few days later JA / Clarivate corrected it which alleviated many of the calls we were receiving. Overall, it's a nice modern PAC that brings us up to code.

Respectfully,
Don and Brendon

Saratoga Springs Public Library: Access and Outreach Services Monthly Report April 2026

Circulation and Technical Services:

Circulation for April 2026:

Total circulation (physical items and Libby eBooks & eAudiobooks): **33,170**

Total physical item circulation: **27,808**

Total eBook circulation (Libby, Hoopla, Comics Plus): **3351**

Total eAudiobook circulation (Libby, Hoopla): **4155**

Streaming video downloads (Kanopy, Hoopla): **477**

Streaming music downloads (Hoopla): **42**

Digital magazine circulation (Libby): **2862**

In April 2026, Circulation and Technical Services:

- Processed **192** library card applications
- Issued **177** parking permits
- Received and processed **2410** items from other libraries to fill holds
- Pulled and transferred **1955** items to fill holds at other libraries
- Filled **3944** total holds
- Processed **777** withdrawn items
- Received, processed, and added **1522** physical items to library collections

Outreach Services:

Senior Services, Persons-at-Home

(Sarah Derven)

During April 2026, Sarah:

- Visited 13 Outreach Sites
- Lead 7 Memory Care Writing Groups
- Presented at a Memory Cafe at the Senior Center
- Visited and Delivered Materials to 13 Individuals
- Served 264 Patrons
- Loaned 734 items
- Made 84 Phone Calls
- Placed 262 items on Hold
- Renewed 222 Items

This month, Sarah gave a presentation at the Saratoga Senior Center's monthly Memory Café on her creative writing program for individuals with memory care needs, highlighting its benefits in fostering connection, self-expression, and cognitive engagement.

Community Events, Partnerships, Mobile Library

(Jennifer Ogradowski)

Programs/Outreach:

Big Truck Day with the Children's Museum

Tabling at this annual event was a great success with hundreds of families coming out to enjoy it. Bonus...no rain this year!

Shelters Book Group

Our book group at the Shelters of Saratoga is still going strong. Last month, we finished discussing Open Throat. This month, we are working through Cat's Cradle.

Statistics:

Attendance: 219

Items Loaned: 30

Cards Issued & Renewed: 11

Returns: 34

Ref Questions: 10

What We're Looking Forward to Next Month:

Wilton Wildlife Festival

Adult Literacy & ELL

(Mary Ann Rockwell)

One-to-One Tutoring

- 12 volunteer tutors
- 31 tutoring sessions
- 66 volunteer hours

Classes

- 4 volunteers teaching classes (plus this librarian in 2 classes)
- 24 Class Sessions – (6 weekly classes)
- 125 class attendance
- 50 Volunteer Hours

Total Volunteer Hours: 116

An increase in applications from prospective literacy volunteers has been observed, likely reflecting a desire to take constructive action in response to current events. At present, the program has more volunteer interest than it can accommodate. Conversely, there has been a decline in new learners, particularly from Central America.

Plans are in place for:

- A twice-weekly **English for Absolute Beginners** course during May
- An 8-week reading group on *Charlotte's Web*, also beginning in May

Both programs will be led by new tutors with prior ESL experience.

Poetry Programs

Workshops

Jay Rogoff, Saratoga Poet Laureate, conducted a series of four poetry workshops at the library in April. All sessions were at full capacity, with a total attendance of 60 participants. He plans to offer this series again in October.

Favorite Poem Reading

- 20 participants read selected poems
- 35 total attendees

Poetry Café (Online Discussion Group)

- 4 participants (including facilitator)
- Featured poems from Ada Limón's anthology *You Are Here*, focusing on themes of nature as an immediate and present experience

Erasure Poem Take-and-Make

- 35 kits distributed
- 3 participants submitted a total of 6 completed poems for display
- All participants who submitted work received a prize through a raffle

Respectfully submitted by:

Trevor Oakley, Head of Access and Outreach Services

May 2026

Youth Services Department

April 2026

Programming and Outreach:

Teen programs: 10 Teen attendance: 73 Teen room attendance: 288 Teen Volunteer hours: 60

Children's programs: 73 Children's Attendance: 2023

April break was wet and chilly for most of the week so library programs were a hit! Laura brought in Anita Sanchez to talk about bird songs, Kristine had two Spider Heroes come, and Catherine hosted the Story Ship for their Rainbow Thief program. Additionally, Alex had a Mario gaming jamboree, Kate had a story play, craft and family STEM challenge. Laura also visited Wilton Wildlife and the Spa Park for the annual trout release. Instead of a scavenger hunt, Kristine had a month-long poetry program. 21 children recited a poem at the desk to earn a Stewart's ice cream coupon.

Spring has brought lots of babies back to story time. While the spring season is ending in early May, Laura will be adding some more baby sessions to make sure these families have something fun to do while the other librarians focus on school visits.

Kate finished out the season of Music and Movement- she shared this lovely story:

One mother said that her child will not be coming back in the fall because he is starting preschool, but they have been coming for two years and she met some other moms that she has become close friends with at Music and Movement.

For adults, Laura brought back storyteller Jeanne Laverty for a 4-week session. Jeanne said this was one of her best groups ever and the participants were dedicated and had a great time.

Kate and Kristine visited 4th and 5th graders at Caroline St to book talk some new titles and help promote books found in the school library as well.

Laura and Kate each welcomed a class from the Skidmore Early Childhood center. The children and parents enjoyed a story time about community helpers and an activity before heading off to the firehouse.

Kate and Laura tabled and offered an activity at the Autism Expo once again this year. They found that keeping kids engaged with their activities created a positive opportunity to engage with parents about library services and programming.

AnnaRae partnered with Poet Laureate Jay Rogoff to offer a poetry workshop for teens. As expected, the turn out for something so academic afterschool was small, but the teen who has been attending regularly is really learning a lot so it was worth it.

AnnaRae continues to offer a variety of programs for her teens- this month she said they were especially excited for their dip tasting and the leftovers continued to feed the teens for at least a few more days. She has been trying to focus on being sustainable by using up leftover supply materials as well as looking for projects with results that the teens will actually use and value. While younger children tend to benefit from the experience of the craft, teens and adults often see value from the result.

Updates and Projects:

There was a great article mentioning the library and our work on inclusivity in the [Post Star](#) this month.

The internet outage created a gap for YS staff to work on some summer reading prep. They inventoried the prize books, ensured things were labeled correctly and sorted through the treasure chest prizes. Additionally, summer reading visit requests are coming in an YS staff are getting ready to go out to the schools and promote!

Collections and Display:

Librarians are weeding and preparing for summer reading. They've also been making some progress on the project to get non-fiction titles grouped more consistently. Its a complicated project and should be helpful in the long run; in the short-term its a bit aggravating.

YS librarians met with a Follett representative to look at Titlewave. It promises to have a much easier platform for finding youth books to order.

Teen displays included "Cottagecore Vibes," "It's Like Supernatural" and the Teen advisory board display "American Stories."

Children's displays included Trucks, Easter/Passover, Poetry, Autism Awareness Month, Sun and Sand, Historical Fiction, and Author Spotlights on David Shannon, Karma Wilson, Tom Fletcher and Lindsay Ward.

Bulletin Boards are readalikes for Star Wars fans and promotional materials for e-content for kids.

CE:

Kate attended the ALA webinar "Marketing Sensory Storytimes to Ensure Autism Inclusion"

Kate continues on with the NYLA CE committee and working on conference sessions for next fall.

What we're reading:

Alex is reading *Busted* by Dan Gemeinhart

Kate is reading *When You're Brave Enough* by Rebecca Bendheim

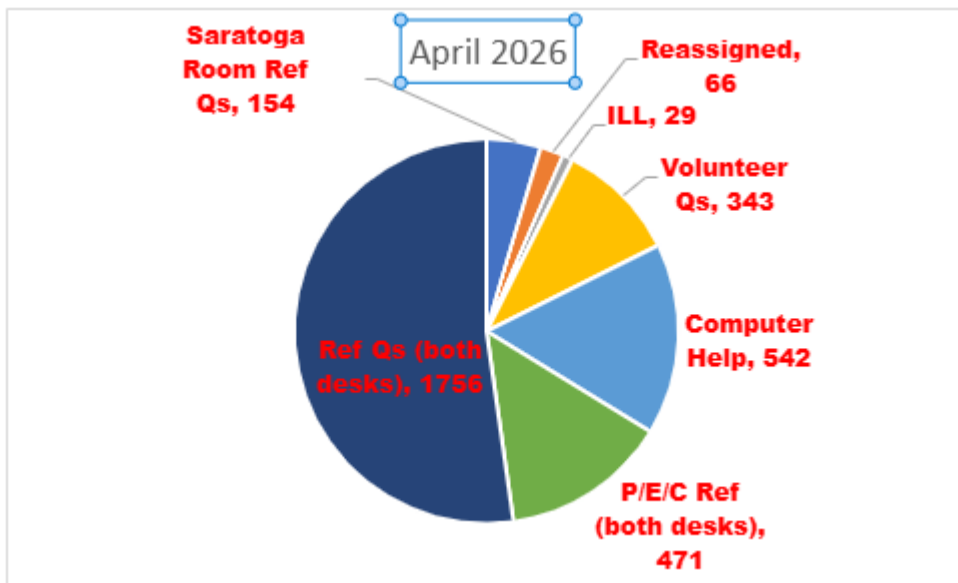
Kristine is reading *Refugee* by Alan Gratz

Laura is reading *Busted*, by Dan Gemeinhart

Respectfully submitted by Catherine Brenner, Head of Youth Services

April 2026 Adult Services Board Report

Service Stats



Digital Resource Use

Databases

The most popular languages on Mango in April were Latin American Spanish, Russian, and Mandarin.

	Jan	Feb	Mar	April
Database Monthly Totals	7,334	3,861	3,750	
ABC Mouse	318	413	343	360
Ancestry	3923	677	360	191
Book Browse	29	52	50	120
Consumer Reports	383	158	355	390
EBSCO	296	163	216	141
Heritage Quest	175	284	64	56
Mango/ LittlePim	233/1	220/0	149/1	118/3
Morningstar	2	1	2	1
NOVEL	15	43	84	
ProQuest NYT	148	200	249	114
Tech-Talk	52	58	54	60
Value Line	1759	1592	1813	

Our 154 LibGuides were accessed a total of 4345 times. This is the highest view count of this fiscal year!

Electronic periodicals

Sorry- I do not have electronic resource data for April 2026 at the time the report was due

Programs

Total Programs:42

Total Attendance: 645

Stitch and Sip at Canopy
 Apple for Everyone
 Handcraft Meetup
 Make it Sew: Tote Bags
 Senior Planet: Spotify
 Escape Room for Adults
 Neurodiverse Nights
 Bagels and Barks

April 2026



Women's Self Defense
 Read with Pride Book Club
 Read Against the Machine Book Club
 Ecobricks: An Earth Day Discussion
 Let it Grow: Potting Baby Plants
 Gratitude Drum Circle
 Seizure First Aid training
 We the People: Democracy Check In

Medicare Education for Seniors
 Raising Guide Dogs
 BBL: Katrina Trask
 Remaking the Baroness
 Volunteer Fair
 Mah Jongg
 Songs of the American Revolution

Book Club is my Alibi
 Author Talk with Susan Meyer
 Better Off Read Book Club
 Books & Tea Book Club
 Fables & Fantasies Book Club
 Please Go Away: Vacation Planning
 Blood on the Clocktower RPG



At Kali's Gratitude Drum Circle, she had attendees fill out a card asking to complete the following sentence: I love my library because... Her favorite response was "...it is a calming sea in a chaotic world." 🍷



Kali's 4-week Women's self Defense class was well attended



Picture from Susan Meyer's Author Talk



Earth Day Ecobricks Program



Katie & Rebecca hosted the second annual Volunteer Fair. It was a great time, and we received plenty of positive feedback from exhibitors and attendees. 57 people attended, and that's three more than last year's attendance number.

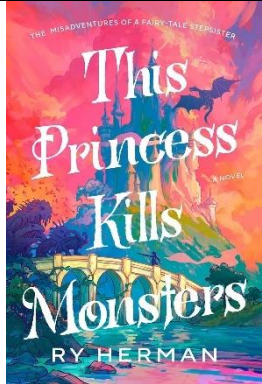
Interesting Additions

- During the first week of April we received two verbal patron compliments about having free menstrual products in our public bathrooms. One woman even said that she didn't the library could be more awesome than it already is, and we exceeded her expectations with addition of period products.
- On Thursday, April 2 and Friday, April 3, Katie moderated morning sessions for the virtual PLA Conference. Moderating consists of attending a prep session with PLA, welcoming attendees into the virtual room, placing resources and speaker links in the chat, and reading questions to the speakers. She also got to help coordinate a live poll, and in between sessions, she got to chat with librarians and archivists via e-mail and/or the Zoom Room, offering a chance to network and idea-swap with librarians from across the country.
- Three new Danielle Steel books have been purchased with a memorial donation made by the family of Elizabeth "Bette" Mullan. All three books received bookplates in her honor, and all three titles are now circulating. An acknowledgement letter was sent on April 23. We thank Elizabeth's family for this generous donation and offer our deepest sympathies.
- On April 12, Katie and 2 expert librarians from the YS department tabled for the library at the Autism Expo and Fair at the Saratoga City Center. Katie talked to several adults and families about the adult programming that we offer.
- On April 19, Katie went to Manhattan and attended the second day of BookCon at the Jacob Javits Center. She attended two panels with the first being about audiobook adaptations for Audible Originals and the second being about page-to-screen adaptations of popular books, including "Project Hail Mary." Her big takeaway from this event is the long lines that she saw for physical advanced reader copies of upcoming books. "Any publisher that was offering physical advanced readers had a huge line, and it didn't matter what time of day it was. I even heard one parent's excitement over the fact that she got a whole bunch of advanced reader copies for her kids to enjoy."

“They’ll have something new to read!” she said. Despite the rise in digital materials, it is clear that people still want physical items.”

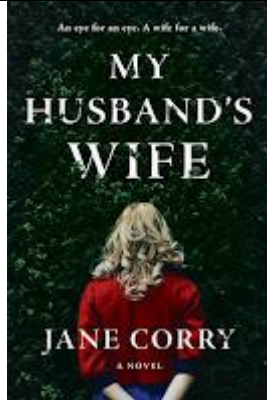
- Denise Parmon, has resigned from her greeting position for the time being. We want to thank her for all of her hard work. She has shown so much kindness to our patrons during her time with us, and she has helped answer so many questions. We will miss her positive attitude and hope to see her in the library again in the near future.
- We have given out between 2500-3000 seed packets in the first 2 months of the relaunched seed library!

What We’re Reading



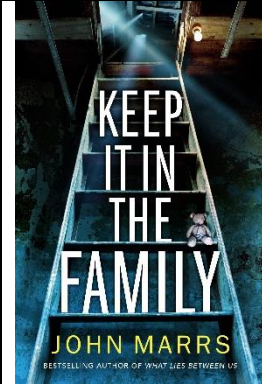
Caitlin

This quirky fairy tale world retelling/mashup is told by a semi-sarcastic main character with a chip on her shoulder. It features a cast of casually magical and often nonsensical characters, most of whom are not what they seem, and a plot full of fairy tale tropes in unexpected places.



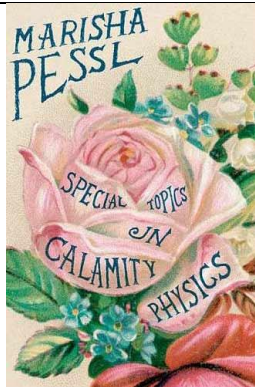
Jamie

A seemingly perfect marriage unravels when secrets, obsession, and a dangerously blurred line between love and control collide. As past and present twist together, one woman’s pursuit of the truth reveals just how far someone will go to rewrite their own story.



Katie

A very twisty thriller about deadly deeds that shape a family legacy in ways that you never see coming. Jaw-dropping until the last page.



Kali

A hanging. A drowning. A coming-of-age story about a young darkly humorous girl who has spent most of life roaming the country with her academic widower father. Finally settled in a boarding school, Blue van Meer is determined to use her expansive knowledge of all things literary and scientific to solve the mysterious deaths that occurred in her new place of residence.



Rebecca

This book is about a couple on an RV trip across the country while the world is ending (going to be swallowed by a black hole). I found this story super depressing... are you okay TJ Klune??

Emily is on vacation so what she is reading will remain a mystery for this month! But I am sure it was either a book about serial killers or *Heated Rivalry*.



SARATOGA SPRINGS PUBLIC LIBRARY

49 Henry Street, Saratoga Springs, NY 12866-3271
(518) 584-7860 Fax: (518) 584-7866 www.sspl.org

DATE: 5/5/2026

TO: Library Director and Board of Trustees
FROM: Ric Taras - Operations Working Supervisor
RE: Operations Department Monthly Report – April 2025

This is a very busy time working with our contractors for new seasonal contracts. Detailing requirements and changes while working to minimize our cost exposures for the new fiscal year. As you all are aware, it is a very challenging process as costs are sky-rocketing in all parts of the equation. All of this effort includes trying to maintain the extremely high service need requirements for the facilities, staff and patrons.

Work has been completed the 2 major HVAC units from the July 2025 electrical outage claim. The addition parts and labor invoice will be submitted to the insurance company for \$4,662.65. The units have been running for approximately 7+ weeks with no other problems. Utica National has assured me that a check for the additional work is in process.

The operating controls issues for full auto programming on the Cooling Tower, HVAC and Boilers have been resolved by Stark Tech. These issues were related to a firmware update for our new digital building maintenance system interface [installed last fall]. The Cooling Tower is now back in full-service operation mode [Water and air]. We also have passed the current NYS required testing and operation certifications for Bacteriological and Legionella treatments.

In between work events, we are also transitioning winter equipment and performing maintenance on the incoming spring/ summer equipment. Time to start cleaning and repairing concrete, painting safety lines, sprucing up flower beds while enjoying some much-needed sunshine and warmth!

Overall, we continue to strive and provide the best customer experience possible here at the library. Teamwork and good communication are the essential keys for providing this positive work environment.

Respectfully Submitted,

Richard "Ric" Taras - Operations Supervisor



SARATOGA SPRINGS PUBLIC LIBRARY
49 Henry Street, Saratoga Springs, NY 12866-3271
(518) 584-7860 • Fax: (518) 584-7866 • www.sspl.org

To: Ike Pulver & Board of Trustees
From: Kelly McCombs
Date: May 11, 2026
Re: Human Resources Summary—May 2026

Staffing

- **Resignation**
 - **Michael Trinchillo, Building Monitor, Operations (P/T)**, effective May 6, 2026.
- **Request to Appoint**
 - **Christian Fuller, Cleaner, Operations (P/T)**, \$18.51/hr, effective April 30, 2026.
 - **Kolby Tricell, Building Maintenance Worker, Operations (P/T)**, \$23.75/hr, effective May 11, 2026.
- **Hiring**
 - **Cleaner, Operations (P/T)** – currently collection applications.
 - **Building Monitor, Operations (P/T)** – currently collection applications.

Department Update

The ongoing EAP email campaign has been going well. Over the last few weeks, staff have reached out with questions after each email looking for additional information or assistance logging in so they can access and utilize the services highlighted that week. Year-to-date EAP utilization also continues to be higher than it was at this time last year.

I am also currently working with Marshall & Sterling to get the upcoming open enrollment process underway. I expect to have open enrollment dates finalized within the next week. Renewal pricing has been received for both dental and vision coverage. Vision rates will remain the same, while dental premiums will increase by 10%. Additional information will be shared with staff once dates are finalized.

Work has also begun on the annual GASB 75 project, including gathering the required employee and retiree information for reporting purposes. The target date for completion from our CPA is October 23.

Annual sexual harassment prevention training will be pushed back slightly to July to accommodate the Youth Services Department's busy schedule with school visits over the next few weeks. It will be completed through our EAP provider, as it has been for the last several years, to remain in compliance with New York State requirements. Training dates will be announced during Spring Staff Day on May 15th.

Additionally, I am also working with Adirondack Health and Wellness to schedule this Fall's flu/COVID vaccine clinic for staff. I expect to have a finalized clinic date within the next week or so.

Respectfully submitted by:
Kelly McCombs, Human Resources Manager